



OFFICE OF THE DISTRICT ATTORNEY
Bronx County

Darcel D. Clark – District Attorney

JOB VACANCY NOTICE

CIVIL SERVICE TITLE: Deputy Chief Rackets Investigator

TITLE CODE NO: 06733

BUREAU/WORK UNIT: Detective Investigators' Bureau

WORK LOCATION: 198 E 161st Street

LEVEL: N/A

HIRING RATE: TBD

NUMBER OF POSITIONS: 1

JOB SUMMARY:

The Bronx County District Attorney's Office has an opening for a Deputy Chief Investigator in its Detective Investigators Unit. This is a sworn police officer position requiring certification in the NYS DCJS Police registry. In this position, the Deputy Chief will be responsible for assisting with the administration, oversight, and all operations of the investigators, with the mission of supporting prosecution and investigations within the office, as well as overseeing internal security, under the direction of the Chief Investigator.

ESSENTIAL FUNCTIONS:

1. Ability to access and utilize various computer databases
2. Excellent interpersonal, organizational, and communication skills required.
3. Excellent computer and technical skills required
4. Ability to interact with all levels of staff and other law enforcement agencies

JOB RESPONSIBILITIES:

Specific duties will include, but are not limited to the following:

5. Tactical and operational supervision of investigations, including overseeing: search warrants, eavesdropping warrants, securing evidence, physical surveillance, witness interviews, effecting arrest, and all other investigative and police functions.
6. Assist with the bureau's administrative functions including: hiring investigators, establishing appropriate training requirements, providing regular performance evaluations, creating structure to ensure coverage for all investigative needs, and assessing and initiating standards to encourage professional growth of investigative staff.
7. Supervise, manage, and monitor, at times, complex and lengthy investigations.
8. Research and evaluate new and changing surveillance equipment and technologies.
9. Work on special projects and tasks as assigned by the Chief Investigator.
10. Must be willing to work flexible hours.
11. Perform other related Administrative duties and projects as designated by the Chief Investigator

QUALIFICATIONS:

12. **Qualified candidates must have at least four (4) years full time experience performing criminal investigations, one (1) year of which must have been as a supervisor or equivalent.**
13. Familiarity with New York City and the surrounding area, as well as experience with police protocols and NYPD rules and procedures a must.
14. Must have experience in the development of proactive investigative initiatives for both the Detective Investigators Unit, as well as in conjunction with other outside law enforcement agencies.
15. A broad experience in criminal investigations is required.
16. Strong leadership skills with the ability to interact with external agencies and provide effective supervision for a diverse and talented investigative staff.

EDUCATIONAL REQUIREMENTS

17. **Graduation from high school or its equivalent and four years of full-time, paid experience in police enforcement or investigations**
18. Bachelor's Degree preferred.
19. Police managerial training, F.B.I. National Academy preferred.

ADDITIONAL REQUIREMENTS

20. **Must possess a valid certificate of completion from a New York State Basic Course for Police Officers academy, or must be eligible to attend and successfully complete a Police Officer Refresher course.**
21. **Firearms qualification required.**
22. **Must have a valid New York driver's license with a minimum of two (2) years of driving experience.**
23. **Must pass a medical exam, drug test, psychological screening, and an intensive background check.**
24. **As per NY Public Officers Law 2,**
25. **3-B, U.S. citizenship required.**

To apply you must visit the BXDA Office website (www.bronxda.nyc.gov) and click on Career Opportunities.

POST DATE: 02/06/2019

POST UNTIL: Filled

JVN: 902-19-211-02

*The Office of the Bronx District Attorney is an Equal Opportunity Employer **Committed to Diversity and Inclusion***