



## EXECUTIVE PROTECTION AGENT

The Executive Protection Agent is tasked with conducting close protection for high profile clients in the Greater NYC Area, Nassau County, and Suffolk County. This role will be responsible for providing efficient and high-quality support directly to the client and staff, as well as safeguarding client assets. The role will mainly be responsible for an assignment as requested by client(s) and will deliver high-quality protective services while safeguarding the key stakeholders, employees, assets or Executive Management members. Executive Protection Agents are expected to competently respond to any situation that may arise while supporting the client. We are looking for a diverse workforce for protective services in plainclothes. Agents will be utilized for Executive Protection assignments, Plain Clothes Work Place Violence Prevention, executive driving positions, corporate investigations and perform risk assessments as required.

### Job Description

- Lead counter surveillance operations.
- Perform protective advance planning and threat vulnerability assessments
- Transport the client and/or family members to events and appointments, using evasive and/or defensive driving tactics, as needed.
- Effectively manage the client and/or their family/representative requests against the need to ensure all safety and security precautions.
- Respond to emergencies and perform medical operations, as needed.
- De-escalate tense situations or individuals that arise at the client residence and/or events
- Communicate vulnerabilities or safety concerns in a timely manner.
- Complete suspicious activity reports, incident reports, shift logs, pattern of life reports, medical treatment reports, and other administrative requirements
- Ensure vehicle is always in clean and safe operating conditions.
- Assist with protection schedules and team assignments.
- Operate and maintain protective, operations, and communications equipment;
- Promptly identify and escalate deficiencies/failures.
- Create detailed security plans prior to each event or trip including country risk assessments and recommendations.
- Coordinate with a wide range of local, state and federal agencies.
- Physically fit; candidates must at least meet minimum physical requirements to be considered for this opening

### Education, Licenses and Certifications Required

- Associates degree in fields such as, criminology, criminal justice, political science, international studies, national security, or any other related field
- Must possess a valid and current license or credentials as required to perform protective services in good standing
- Must possess a valid and current driver license

### Type and Length of Specific Experience Required

- Minimum 5 years of verifiable relevant military, government, law enforcement, security industry or corporate experience
- Minimum 3 years of verifiable experience providing protective services in a corporate environment

### Skills Required

- Proficient computer skills including Microsoft Office
- Effective oral and written communication skills
- Active listening skills
- Ability to assess and evaluate situations effectively
- Ability to identify critical issues quickly and accurately
- Attention to detail

**This position is 1099. Salary is depended upon complexity of assignment.**